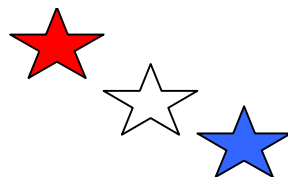


# For Your Information



**Date: July 2, 2004**

**To: Hedgerow Culbertson Run Homeowners and Residents**

**From: HHA 2004 Board**

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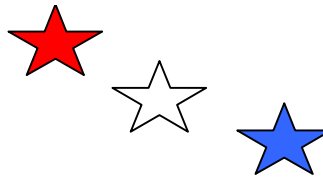
On June 21, 2004, 94 ballots were returned in the HHA general election. The following nominees receiving the highest number of votes were elected to the 2004 Board:

Ray Crossan	71	President
Debbie Anderson	51	Vice President, Pool manager
Dave Dorofchalk	47	Treasurer
Ellen Doyle	46	Secretary
Jim Mesiti	41	Member At Large, Contractor Liaison

The new board unanimously agreed to elect president and vice president based on results of the popular vote from the community.

- Ø The Board once again extends there thanks to the 2003 Board members for their dedication and tireless efforts. Thank You Jim, Melinda, Denise, Trevor and Pam. Additionally, our appreciation to the election committee. Thank You Christine, Laurie, Sam, and Phyllis.
- Ø The priority goal of your new board is to communicate effectively, openly and often. This information sheet is the first step toward our new goal. Once the newsletter committee is established, monthly publication will bring you board happenings, committee reports, township updates, and fun and friendly info about our community and the people living here.
- Ø *Brendan McNamee* is presently developing the HHA web site, which will be another accessible means of learning what's happening in Culbertson Run, as well as a mechanism to communicate with the board and with others in the community. Announcements when it is operational will follow. Thank You Brendan for volunteering to complete this tremendous project..
- Ø Pool hours have been able to be adjusted which has been the request of families with young children. Beginning July 07, 2004 the pool will be open 11 am to 7 pm Tuesday, Wednesday, and Thursday, and 12 pm to 8 pm Friday, Saturday, Sunday, and Monday. Please give us your feedback as to how well this is working out for everyone. Other issues related to the pool (e.g., children over 12 years bringing guest when parents are not in attendance) are being reviewed with the insurance carrier.
- Ø Many request for copies of the HHA bylaws were made to the board at the June 28, 2004 general meeting. Since our website will be functional in the very near future, the Bylaws will be made available for downloading as a convenience to every one wanting a copy. If you do not have access to the Internet, just contact any board member who will promptly provide a copy.
- Ø Block Captains (BC) are needed for Chapel, Essex, Highland Courts .The duties of the BC are to distribute the newsletter when published to each home. There is minimal time commitment required and it provides a good opportunity to say "Howdy" to your neighbors. Also a "News-e- Neighbor is needed for each court to bring news (new baby, promotions, etc) from your court to the newsletter committee. The BC can have a dual role if desired. If you can help out, please contact any board member.

## For Your Information



- Ø Wyndham Court Lighting is still pending availability of the fixtures. We *are actively and consistently* (i.e. nagging) *following up with Hannum Electric*. When specific are known a special notice will be delivered to residents of Wyndam Court.
- Ø The HHA financial records need to be audited. Until the financial committee is organized and functional, we would like to have someone within Culbertson Run Development complete the task. Is there any one qualified as an accountant , willing to be paid, and available to audit the books? Please contact a Board member ASAP.
- Ø The following positions are vacant and need to be filled as soon as possible. We would like to fill these positions from within our community. If interested, please send your resume ( letter of interest for janitor position) to the HHA, either by mail or via a board member.
  - The Janitor position pays an hourly rate of \$10, and is needed daily about an hour when the pool is opened, and one to two hours every two weeks during the other months. David Myers, our janitor for about three years is relocating to Ohio in mid July. Thank You David for a job well done, you will be missed .
  - The Bookkeeper position pays an hourly rate of \$12, and is needed about 15 hours monthly. Denise Hunt, our former bookkeeper has graciously agreed to review all the processes she used and review Quicken Software with the new person to allow for a smoother transition. Thanks Denise.
- Ø There is a *great need for active participation on the standing committees* listed below. The *time commitment is minimal and in some instances may be seasonal*. Each committee will determine when they meet or in some instances when they can conference call or Internet chat. Since there is a revitalization process happening, each committee will set the pace and objectives for the coming year. Working on a committee is fun and provides a great opportunity to get to know other people in the development.
  - Architectural: Reviews homeowner 's proposed changes to their property & makes recommendations prior to presenting for township approval.
  - Bylaws : Reviews HHA bylaws and identifies need for amending / revising.
  - Elections: Solicits nominees for Board, prepares ballot, and supervises elections.
  - Finance : Periodically reviews HHA financial records and treasurer's report, completes annual audit.
  - Government Affairs : HHA representatives and voice at EBT meetings (and county as appropriate).
  - Maintaince: Identifies problem areas and corrections for any area HHA is directly responsible for maintaining.
  - Newsletter: Prepares the monthly newsletter "Hedge Clippings" with input from community .
  - Pool: Identifies issues specific to the pool and recommends appropriate actions.
  - Social: Plans social / entertainment events addressing interest of adults, children, and families.
  - Website: Identifies content for inclusion on HHA website, maintains and revises site accordingly.
  - Welcoming : Welcomes ,introduces and familiarizes new homeowners / residents to the community.

*Surely, there must be one committee that sparked your interest, to which you can lend your time and talent.. Teens you also can contribute to a working committee and it would look real impressive on your resume !*

If you signed the list at the June 28, 2004 meeting and identified your specific interest one of the Board members will be in touch. If you did not indicate your interest or are now deciding to participate, drop a note naming the committee of your choosing, into the mail slot at the clubhouse.

***Hope you had a Ter-rif-ic 4<sup>th</sup> of July***

## HHA Tenetive Meeting Dates

### *General Membership Meetings:*

*7:30 pm 4<sup>th</sup> Tuesday every other month*

**8/31/04 10/26/04 \*1/04/05 \* 2/22/05 4/26/05 6/28/05**

\* change due to holiday season

***Meeting minutes and any HHA public documents are available for review by current dues paying members of the association before, during & after every membership meeting, and at any time mutually convenient to interested parties and a board member. ( Will also be available on the HHA web site when design is completed and operational)***

### *Board Meetings : Day varies within 2<sup>nd</sup> week of every month*

*week of: 7/13/04 8/09/04 9/13/04 10/11/04*

*11/08/04 12/13/04 01/13/05 02/10/05*

*03/10/05 04/11/05 05/09/05 06/13/05*

***Please send a note prior to the Board meeting if you have an issue, or any business you wish to be discussed formally.***

## Board Members 2004

**President Ray Crossan 610 518-3470(h) 610 476-9679(c)**

**[rcrossan@valleyforgehha.com](mailto:rcrossan@valleyforgehha.com)**

**Vice President Debbie Anderson 610 269-3732(h) 610 952-0573 (c)**

**[andersondeb@comcast.net](mailto:andersondeb@comcast.net)**

**Treasurer Dave Durofchalk 610 518-7150(h)**

**[ddurofchalk@aol.com](mailto:ddurofchalk@aol.com)**

**Secretary Ellen Doyle 610 873-2244(h) \*215 920-2244\*(c)**

**[edoylehh@yahoo.com](mailto:edoylehh@yahoo.com)**

**Member @ Large Jim Mesiti 610 269-6363(h) 484 252-9000(c)**

**[jmesiti@comcast.net](mailto:jmesiti@comcast.net)**

Never hesitate to contact any Board member to discuss concerns, issues, or make recommendations .