

# December 9, 2008 Budget Meeting Minutes

1. **Opening Remarks:** Called to order by BJ Barrett at 7:10 PM. **Attendance:** Board Members: BJ Barrett, Katrina Thack, Hank Bienkowski and Mike Larkin and the HHA bookkeeper Adam McBride.
2. **Review of Meeting Minutes:** Minutes of the November 25, 2008 Board Meeting were reviewed and approved.
3. **New Business:**
  - a. The following budget was approved by the Board:

Expense Category	Amount	Comment
Admin E05	\$ 1,600	
Donations E14	\$ 400	
Insurance E02	\$ 6,200	
Landscaping E01	\$ 35,000	<i>Commons Landscaping</i>
Landscaping T01	\$ 1,500	<i>Townhouse Landscaping</i>
Maintenance T04	\$ 1,000	<i>Townhouse Maintenance</i>
Pool E07	\$ 22,000	
Professional Fees E06	\$ 12,400	
<i>Bookkeeper \$ 3,600</i>		
<i>Professional Audit \$ 5,000</i>		
<i>Legal (general) \$ 3,500</i>		
<i>Tax Accountant \$ 300</i>		
R&M Clubhouse E09	\$ 3,000	<i>Repair &amp; Maintenance Clubhouse &amp; Tennis courts</i>
R&M Common Ground E12	\$ 2,500	<i>Repair &amp; Maintenance Common Ground</i>
R&M Playground E16	\$ 500	<i>Repair &amp; Maintenance Playground</i>
Snow Removal E08	\$ 10,000	
Social Committee E11	\$ 1,000	
Taxes E04	\$ 3,500	<i>Common Taxes</i>
Taxes T03	\$ 1,000	<i>Townhouse Taxes</i>
Telephone E15	\$ 350	<i>Pool &amp; clubhouse telephone</i>
Trash T05	\$ 5,000	<i>Townhouse Trash</i>
Utilities E03	\$ 6,700	<i>Common Utilities</i>
Utilities T02	\$ 1,600	
Total:	\$ 115,250	

- b. The Board passed a motion to increase HHA dues by \$6/monthly for town and single home owners in order to bring anticipated income to the 2009 budget total.
- c. The Board asked BJ Barrett, Ed Kokoszka & Mike Larkin to respectively provide cost comparisons on insurance policies, pool services & landscaping to see if operating costs could be reduced.

- d. The Board passed a motion to adopt the attached Filing Guidance effective January 1, 2009.
- 4. **Upcoming Events:** January General Meeting on January 27, 2009.
- 5. **Adjournment:** Meeting concluded at 9:08 pm.