

November 27, 2007 General Meeting Minutes

1. **Opening Remarks:** Called to order by Dave at 8:15 PM after waiting for residents. **Attendance:** 5 Board Members: Dave Durofchalk, President; Mike Larkin, Vice President; Katrina Thack, Treasurer; Hank Bienkowski, Secretary; and Jim Mesiti, Member-at-Large.
2. **Review of Meeting Minutes:** minutes of the 20 November 2007 meeting were distributed.
3. **Finance Report:** the Common Operational Fund balance was \$12,319.53. Townhouse Operational Fund balance was \$14,961.09. The common Reserve Fund balance was \$28,235.00. Townhouse Reserve Fund balance was \$5,237.43. CDs are held for \$11,099.33, \$11,307.42 and \$11,234.92.
4. **Committee Reports:**
 - a. **Architectural:** No activity. The Board is still looking for two volunteers, one from the townhouse & one from the single houses.
 - b. **Rules:** Dave Durofchalk will make his copy of the rules available to the rules committee. Katrina Thack will act as the Board liaison with the committee. Mike Mize and Christy Unger have volunteered to be townhouse representatives on this committee. The Board is now looking for one additional representative from the townhouses and two additional representatives from the single houses to join this committee.
 - c. **Maintenance:**
 - Dave Durofchalk will call the township road master and Jim Mesiti will contact Scott Piersol, the township manager regarding the breakup of road surface of Hawthorn Drive between Hastings and Wyndham Courts.
 - Jim Mesiti will contact the landscaper 1) about the removal of leaves behind the townhouses and the common grounds adjacent to Hawthorn with the object to get as many leaves as possible staged for the last township leaf removal in December, and 2) to look over the common ground to identify any trees that needs removal.
 - The Board decided to postpone until spring the repair of 1) the fence around the pool because of a seasonal absence of fencing material and 2) the damaged tennis net because the nets will now be removed and the courts locked for the season.
 - Items to be Repaired: 1) the pool telephone, 2) selected sidewalks in Wyndham and 3) the canopy of the playground equipment near the pool, and 4) installation of the message board.
 - New Items to be repaired: the removal of large hanging tree limb on the common ground adjacent to the retention basin behind Gloucester.
 - d. **Website:** No activity.
 - e. **Newsletter:** Next newsletter will remind residents to call 911 if there is vandalism & afterwards to inform the Board.
 - f. **Social:** No activity.
 - g. **Pool:** Mike Larkin will contact Progressive Pool about securing the cover on the baby pool.
 - h. **Welcoming:** no report
 - i. **Block Captains:** The Board decided to present the block captains with gift certificates to the movies in appreciation of their assistance to the community.
5. **Old Business:**
 - a. Discussion of letter provided to the Board at the last meeting regarding the location of handicap parking. The consensus of the Board is that the current locations of handicap spaces are appropriate.
 - b. Discussion of letter sent out by Cindy Ziegler to residents regarding the odor survey.
 - c. Still looking for a new gardener for the community.
6. **New Business:**
 - a. The board will request a summary sheet of expenditures since the last board meeting.
 - b. The Board will donate a meat tray to the police station and will inquire if the fire department will swing through the community with Santa on a firetruck.
 - c. The Board will follow up on the latest announcement of Aqua PA requesting another rate increase and will have the Aqua PA announcement reviewed by our utility attorney.
 - d. Next meeting: December Budget meeting with the bookkeeper tentatively scheduled for December 11, 2007. Dave Durofchalk will contact Blosenski's about next year's trash service costs in preparation for this meeting.
7. **Adjournment:** Meeting concluded at 9:52 pm.